FINANCIAL AID FOR THE MISM/MANNHEIM SEMESTER ABROAD

US FEDERAL LOANS

Heinz College and the Business School of the University of Mannheim have entered into a Financial Aid Contractual Agreement in order to allow eligible students to receive federal financial aid for certain allowable expenses incurred during the study abroad. Students who are otherwise eligible for US federal financial aid and who are enrolled in at least 18 units at Carnegie Mellon in classes being counted towards the Heinz MISM degree may apply for US federal financial aid including Perkins Loans, Federal Direct Subsidized and Unsubsidized Loans, and Federal Direct Grad Plus Loans. Financial aid under the contractual agreement may cover estimated costs for the following student expenses:

- Heinz College Tuition
- Room and Board
- Books and Supplies
- Transportation
- Health Insurance
- Miscellaneous
- Childcare expenses (for eligible dependent children for times when the student is in class or preparing for classes that count towards the MISM degree)

Students may learn more about and apply for US federal financial aid on the Heinz College website, www.heinz.cmu.edu/applyforfinancialaid.

TUITION AND SCHOLARSHIPS

Students in the MISM/Mannheim study abroad semester pay their tuition to Heinz College and receive their regular Heinz College scholarship (if any) during the study abroad semester.

APPLYING FOR US FEDERAL FINANCIAL AID

In addition to submitting regular financial aid application materials such as the FAFSA, Heinz College Financial Aid Application, etc., students who wish to apply for federal student loans must submit a completed Enrollment and Cost of Attendance Form signed by both Mannheim and the Heinz MISM program director and a Carnegie Mellon University Study Abroad Transfer Credit Permission Form signed by the Carnegie Mellon University’s Office of International Education (OIE) BEFORE a student’s eligibility is determined and federal aid is disbursed. Once the Study Abroad Transfer Credit Permission Form is signed by an OIE representative, a copy should be submitted to the Heinz College Financial Aid Office. The Study Abroad Transfer Credit Permission Form is not available online. Students may only receive this form by attending Pre-Departure with the Office of International Education.
TERMS OF THE FINANCIAL AID CONSORTIUM/CONTRACTUAL AGREEMENT

A Financial Aid Consortium/Contractual Agreement makes it possible for a matriculated student from The H. John Heinz III College, Carnegie Mellon University (Heinz College) to attend another post-secondary institution for one or two semesters during an academic year and to receive Title IV and Stafford student loan funds during that period of enrollment.

Heinz College is considered the Home Institution for financial aid purposes. The other school of attendance is designated as the Host Institution. A valid Consortium/Contractual agreement requires the cooperation of Heinz College and the Host Institution in order for students to receive Title IV and Stafford student loan assistance determined and disbursed through Carnegie Mellon University.

The following guidelines and conditions govern the use of this agreement and all of these conditions must be met before the disbursement of financial aid funds may be made:

1. The student applying for study at the Host Institution must complete all of the required applications and forms necessary to receive financial aid. This includes, but is not limited to, a Free Application for Federal Student Aid (FAFSA) and the Heinz College Financial Aid Application.

2. The student must complete a Study Abroad Transfer Credit Permission Form with the Office of International Education. Contact information for the Office of International Education is 412-268-5231 or email: goabroad@andrew.cmu.edu.

3. The Heinz College Financial Aid Office must receive a completed Enrollment and Cost of Attendance Form. The student, the Heinz College Program Director, the Host Institution Registrar and Host Institution Financial Aid Officer must complete the applicable sections and return the forms to: Cathy Demchak, Associate Director of Financial Aid, Heinz College, Carnegie Mellon University, 5000 Forbes Avenue, Pittsburgh, PA 15213-3890.

4. Heinz College, Carnegie Mellon University must not make disbursements to the student’s university account until receiving the required paperwork for the student. This also assumes that the student has completed the appropriate forms to determine the student’s eligibility for Title IV and federal loan assistance.

5. All of the forms required for a Financial Aid Consortium/Contractual Agreement must be completed before the Heinz College processes the student’s US federal financial aid. Financial aid must not be processed for students after the end of the study abroad. Under this Consortium/Contractual agreement, students may be eligible for federal Perkins loans and/or federal Direct subsidized, unsubsidized and/or Grad Plus loans.

6. The student is responsible for payment of tuition and any additional fees charged at the Host Institution.

7. The student will be ineligible for payment of federal financial aid funds for the courses taken at the Host Institution until all US federal and institutional requirements are met.
**Enrollment and Cost of Attendance Form**

**Section A: Student Information & Host Consortium Information (To be completed by student)**

<table>
<thead>
<tr>
<th>Student’s Name</th>
<th>CMU Email</th>
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<tbody>
<tr>
<td>Local Address</td>
<td>Local Phone Number</td>
</tr>
<tr>
<td>Address while studying at Host School</td>
<td>Phone Number while studying at Host School</td>
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</tbody>
</table>

H. John Heinz III College, Carnegie Mellon University, 5000 Forbes Ave, Pittsburgh, PA 15213

**Home School Name and School Address**

(412) 268-2164

**Host School Name and School Address**

(412) 268-7036

**Student Signature (indicates that you have read, understand, and agree to the Consortium Agreement Guidelines) Date**

**Section B: Course Information (To be completed by Heinz College Director of student’s program of study)**

Heinz College will accept the following courses, which the student is to complete during the ___________ as credit towards the student’s ___________ degree. Successful completion of the following courses will satisfy ___________ of the student’s degree requirements.

<table>
<thead>
<tr>
<th># of units</th>
<th>Course #</th>
<th>Course Name</th>
<th>Number of Credits</th>
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**Signature of Heinz Program Director Date Phone Number**

**Section C: Registrar Information (To be completed by the Registrar at Host Institution)** I certify that the above named student is registered for the semester(s), courses and number of credits listed in Section B.

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<tr>
<th>Signature of Host Institution Registrar Print Name Date Phone Number</th>
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**Section D: Cost of Attendance Information (To be completed by the Financial Aid Office at Host Institution)**

Tuition and Fees (US dollars) (only for the courses listed in Section B): $__________________________

Room and Board: $__________________________

Transportation: $__________________________

Books: $__________________________

Personal: $__________________________

Other: $__________________________

TOTAL: $__________________________

**Signature of Financial Aid Officer Print Name Date Phone Number**

**Return completed form to:** Cathy Demchak, Associate Director of Financial Aid, Heinz College, Carnegie Mellon University, 5000 Forbes Avenue, Pittsburgh, PA 15213