

Carnegie Mellon  
**Heinz College**

**Master of Entertainment Industry Management**

<p><b>Course Information</b></p>	<p>BUSINESS DEVELOPMENT 93.856 – SPRING 2024          Wednesday, 6:00pm – 9:00pm          Instructor: Michele Smith – <a href="mailto:michele.smith927@gmail.com">michele.smith927@gmail.com</a></p> <hr/> <p>Class 1 – Wednesday, 1/17 at 6:00pm          Class 2 – Wednesday, 1/31 at 6:00pm          Class 3 – Wednesday, 2/7 at 6:00pm          Class 4 – Wednesday, 2/14 at 6:00pm          Class 5 – Wednesday, 2/21 at 6:00pm (Presentations)          Class 6 – Wednesday, 2/28 at 6:00pm (Presentations)</p>
<p><b>Description</b></p>	<p>Business development uses the lenses of strategy and commercialization to identify opportunities for expansion and growth. It relies heavily on its functional cousins - Sales, Marketing, Finance and Corporate Strategy. Each functional area will be explored within the various sectors of the entertainment industry through class discussions, assignments, and a final project. In this class, we will focus on business development in music, media, and entertainment.</p> <p>We will cover topical challenges and decisions that entertainment executives face in today's fragmented and digitally enabled landscape including how the unforeseen forces such as the pandemic, union strikes, etc. have changed how people consume entertainment with a special emphasis on the music industry.</p> <ul style="list-style-type: none"> <li>● The class will examine how entertainment executives leverage product development, sales, and marketing opportunities to facilitate growth.</li> <li>● We will discuss how to effectively be an entrepreneur while navigating relationships inside and outside the corporation.</li> <li>● Students will explore the development of business models, alternative monetization strategies, and develop a POV on investment/funding as well as mergers and acquisitions (M&amp;A).</li> <li>● The class will consider how culture, social and economic factors influence entertainment and artist creativity.</li> <li>● Students will also examine how one can create a lane within the entertainment industry and discuss passion vs. profession or is it possible to have both.</li> </ul>

<p><b>Learning/Course Objectives*</b></p>	<p>The objectives of this class are to convey a broad understanding of the role of a business development executive, develop a POV about the trends and challenges facing the entertainment industry, and learn how to effectively navigate through a cross functional corporate world. By the end of the course, students should be able to:</p> <table border="1" data-bbox="461 386 1458 940"> <thead> <tr> <th data-bbox="461 386 1263 422">Learning Objective</th> <th data-bbox="1263 386 1458 422">How Assessed</th> </tr> </thead> <tbody> <tr> <td data-bbox="461 422 1263 552">Understand the role of the business development executive and how they fit in the overall corporate landscape.</td> <td data-bbox="1263 422 1458 552">Class discussion Written assignments</td> </tr> <tr> <td data-bbox="461 552 1263 716">Recognize how business disciplines and functions influence the development and execution of growth strategies across various sectors of the entertainment industry.</td> <td data-bbox="1263 552 1458 716">Class discussion Written assignments Final project</td> </tr> <tr> <td data-bbox="461 716 1263 846">Identify opportunities, tools and practices that affect change and promote growth while considering relevant stakeholders</td> <td data-bbox="1263 716 1458 846">Class discussion Written assignments</td> </tr> <tr> <td data-bbox="461 846 1263 940">Articulate how a business development executive incorporates innovation into the marketplace within a corporate structure.</td> <td data-bbox="1263 846 1458 940">Written assignments Final project</td> </tr> </tbody> </table>	Learning Objective	How Assessed	Understand the role of the business development executive and how they fit in the overall corporate landscape.	Class discussion Written assignments	Recognize how business disciplines and functions influence the development and execution of growth strategies across various sectors of the entertainment industry.	Class discussion Written assignments Final project	Identify opportunities, tools and practices that affect change and promote growth while considering relevant stakeholders	Class discussion Written assignments	Articulate how a business development executive incorporates innovation into the marketplace within a corporate structure.	Written assignments Final project
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<p><b>Absences/Tardy:</b></p>	<p>Attendance is mandatory and will be reflected in the class participation portion of your grade. If you know you are going to be late or absent, please contact me prior to class via email (above). Each unexcused absence, unexcused lateness or unexcused early exit from class may result in a one-third step down in participation grade (e.g., A- to B+).</p>										
<p><b>Course Materials (Required Text)</b></p>	<p>There will be weekly “Required Readings” within the syllabus. Some of the readings are articles revolving around business development and our conversations in class will be directly related to these readings. Please read these PRIOR to class, as it will reflect in your participation. There is one required film to be viewed, <i>BILLIE</i> and the link and the password will be provided at a later date.</p>										
<p><b>Written Assignments</b></p>	<p>The first written assignment will be done in class and the remainder are due via email to Michele Smith two days before the start of the scheduled class. Some assignments may be selected for discussion during class. Please make the Subject of all email submissions = Assignment Topic: Business Development – Class 93.856 – Student’s First and Last Name</p> <p>The format for all assignments must be the following or students will be deducted a 1/3 of a letter grade on the assignment (e.g., A- to B+):</p> <ul style="list-style-type: none"> <li>● 1-inch margins</li> <li>● 12-point Arial font</li> <li>● 500 word maximum</li> <li>● Include Name, Assignment, Topic and Date in the Header section.</li> </ul> <p>All late or missing written assignments will receive a 0.</p> <p>Written assignments will be graded based on the quality of the response to the prompt. Higher grades will be given for assignments that provide or indicate:</p> <ul style="list-style-type: none"> <li>● <b>Detailed Knowledge (Accuracy &amp; Specificity):</b> Who? What? When? Where?</li> <li>● <b>Analysis:</b> Why did something likely occur, and what will likely happen as a result?</li> <li>● <b>Strong Conclusion:</b> What is the net impact or result? What should someone do in response?</li> </ul>										

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<b>Artificial Intelligence Policy</b>	<p>You may not submit any written work generated by an AI program, especially as your own. All assignments should be your own original work, created for this class. Any use of AI will result in academic disciplinary action against the student.</p>										
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<b>Class Participation Rubric</b>	<p><b>Grading for Class Participation</b></p> <p>As participation is a major factor in the grading of this class, I'm including a rubric for how I will be grading. Again, if you read the assigned articles and contribute in class you should be fine.</p> <table border="1"> <thead> <tr> <th data-bbox="444 806 613 869"></th> <th data-bbox="613 806 816 869"><b>A Grade</b></th> <th data-bbox="816 806 1029 869"><b>B Grade</b></th> <th data-bbox="1029 806 1243 869"><b>C Grade</b></th> <th data-bbox="1243 806 1580 869"><b>D/R Grade</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="444 869 613 1682"><b>Frequency and Quality</b></td> <td data-bbox="613 869 816 1682">           Attends class regularly and <u>always</u> <u>contributes</u> to the discussion by raising thoughtful questions, analyzing relevant issues, building on others' ideas, synthesizing across readings and discussions, expanding the class' perspective, and appropriately challenging assumptions and perspectives         </td> <td data-bbox="816 869 1029 1682">           Attends class regularly and <u>sometimes</u> <u>contributes</u> to the discussion in the aforementioned ways.         </td> <td data-bbox="1029 869 1243 1682">           Attends class regularly but <u>rarely</u> <u>contributes</u> to the discussion in the aforementioned ways.         </td> <td data-bbox="1243 869 1580 1682">           Attends class regularly but <u>never</u> <u>contributes</u> to the discussion in the aforementioned ways.         </td> </tr> </tbody> </table> <p>Please see section on "Absences/Tardy" for information on how absences or tardiness may affect your class participation grade.</p>		<b>A Grade</b>	<b>B Grade</b>	<b>C Grade</b>	<b>D/R Grade</b>	<b>Frequency and Quality</b>	Attends class regularly and <u>always</u> <u>contributes</u> to the discussion by raising thoughtful questions, analyzing relevant issues, building on others' ideas, synthesizing across readings and discussions, expanding the class' perspective, and appropriately challenging assumptions and perspectives	Attends class regularly and <u>sometimes</u> <u>contributes</u> to the discussion in the aforementioned ways.	Attends class regularly but <u>rarely</u> <u>contributes</u> to the discussion in the aforementioned ways.	Attends class regularly but <u>never</u> <u>contributes</u> to the discussion in the aforementioned ways.
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<b>Grading Scale*</b>	<p>A+ 99.0-100% Exceptional</p> <p>A 94.0-98.9% Excellent</p> <p>A- 91.0-93.9% Very Good</p> <p>B+ 88.0-90.9% Good</p> <p>B 84.0-87.9% Acceptable</p> <p>B- 81.0-83.9% Fair</p> <p>C+ 78.0-80.9% Poor</p> <p>C 74.0-77.9% Very Poor</p> <p>C- 71.0-73.9% Minimum Passing</p>						
<b>Course/Topical Outline</b>	<table border="1"> <tr> <th colspan="2" data-bbox="462 583 1507 646"> <b>Class 1: Business Development Defined: Industry Emphasis</b> </th> </tr> <tr> <td data-bbox="462 646 678 1073"> <b>Topic</b> </td> <td data-bbox="678 646 1507 1073"> <p>The term “business development” means something different to everyone – depending on whether you are a practitioner or not – and depending on what part of what industry are you in. In this session, we’ll explore what constitutes and comprises business development within the music, media and entertainment industry and the various connotations it holds.</p> <ul style="list-style-type: none"> <li>● Entrepreneurship</li> <li>● Strategy</li> <li>● Product Management</li> <li>● Marketing</li> <li>● Finance</li> <li>● Business Opportunities</li> </ul> </td> </tr> <tr> <td data-bbox="462 1073 678 1892"> <b>Readings</b> </td> <td data-bbox="678 1073 1507 1892"> <p><b>Streaming Services Challenging the Future of Movie Theaters</b>  <a href="https://universe.byu.edu/2022/04/13/streaming-services-challenge-the-future-of-movie-theaters/">https://universe.byu.edu/2022/04/13/streaming-services-challenge-the-future-of-movie-theaters/</a></p> <p><b>Entrepreneurs Post Covid</b>  <a href="https://www.dnaindia.com/analysis/column-entrepreneurship-post-covid-must-have-entrepreneurial-skills-for-resilience-2858004">https://www.dnaindia.com/analysis/column-entrepreneurship-post-covid-must-have-entrepreneurial-skills-for-resilience-2858004</a></p> <p><b>The Lean Startup</b>  <a href="http://theleanstartup.com/principles">http://theleanstartup.com/principles</a></p> <p><b>The Innovator’s Dilemma</b>  <a href="https://www.wired.com/insights/2014/12/understanding-the-innovators-dilemma/">https://www.wired.com/insights/2014/12/understanding-the-innovators-dilemma/</a></p> <p><b>Gen Z – The Generation of Entrepreneurs</b>  <a href="https://farrowcommunications.com/showcase/gen-z-the-generation-of-entrepreneurs/">https://farrowcommunications.com/showcase/gen-z-the-generation-of-entrepreneurs/</a></p> <p><b>Gaming in 2023: What to Expect</b>  <a href="https://www.insiderintelligence.com/insights/us-gaming-industry-ecosystem/">https://www.insiderintelligence.com/insights/us-gaming-industry-ecosystem/</a></p> </td> </tr> </table>	<b>Class 1: Business Development Defined: Industry Emphasis</b>		<b>Topic</b>	<p>The term “business development” means something different to everyone – depending on whether you are a practitioner or not – and depending on what part of what industry are you in. In this session, we’ll explore what constitutes and comprises business development within the music, media and entertainment industry and the various connotations it holds.</p> <ul style="list-style-type: none"> <li>● Entrepreneurship</li> <li>● Strategy</li> <li>● Product Management</li> <li>● Marketing</li> <li>● Finance</li> <li>● Business Opportunities</li> </ul>	<b>Readings</b>	<p><b>Streaming Services Challenging the Future of Movie Theaters</b>  <a href="https://universe.byu.edu/2022/04/13/streaming-services-challenge-the-future-of-movie-theaters/">https://universe.byu.edu/2022/04/13/streaming-services-challenge-the-future-of-movie-theaters/</a></p> <p><b>Entrepreneurs Post Covid</b>  <a href="https://www.dnaindia.com/analysis/column-entrepreneurship-post-covid-must-have-entrepreneurial-skills-for-resilience-2858004">https://www.dnaindia.com/analysis/column-entrepreneurship-post-covid-must-have-entrepreneurial-skills-for-resilience-2858004</a></p> <p><b>The Lean Startup</b>  <a href="http://theleanstartup.com/principles">http://theleanstartup.com/principles</a></p> <p><b>The Innovator’s Dilemma</b>  <a href="https://www.wired.com/insights/2014/12/understanding-the-innovators-dilemma/">https://www.wired.com/insights/2014/12/understanding-the-innovators-dilemma/</a></p> <p><b>Gen Z – The Generation of Entrepreneurs</b>  <a href="https://farrowcommunications.com/showcase/gen-z-the-generation-of-entrepreneurs/">https://farrowcommunications.com/showcase/gen-z-the-generation-of-entrepreneurs/</a></p> <p><b>Gaming in 2023: What to Expect</b>  <a href="https://www.insiderintelligence.com/insights/us-gaming-industry-ecosystem/">https://www.insiderintelligence.com/insights/us-gaming-industry-ecosystem/</a></p>
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	<p><b>Writing assignment #1</b></p>	<p>Identify and speak about an important <b>positive</b> business development or change that has occurred in the last 2-3 years. Write 2 paragraphs briefly outlining why this is an important development. This is a precursor for your longer written assignment; hence the writing portion of this assignment will be quite short (2 paragraphs). You will be speaking about this topic to the class – explaining why you chose this as your topic and why you feel it is/was important.</p> <p>The written assignment will be written in class and is due to Michele Smith on Wednesday, January 17, by 9PM PT.</p> <p>Include the following:</p> <ul style="list-style-type: none"> <li>● 1-inch margins</li> <li>● 12-point Arial or Times New Roman font</li> <li>● Double-Spaced</li> <li>● Length: Approximately 2 paragraphs.</li> <li>● Include Name, Assignment, Topic and Date in the Header section</li> <li>● Be prepared to speak about this topic in class</li> </ul> <p>The paragraphs should briefly include:</p> <ul style="list-style-type: none"> <li>● What the topic is and why you feel it is worthy of investigation</li> <li>● When did this occur, and would this be possible today after the disruption to media in the last year?</li> <li>● Who were the major players?</li> <li>● Why did you consider this to be a positive development for the entertainment industry? Did this help the company or the public or both?</li> </ul>
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**Class 2: Feature Films and TV – Case Study: Billie, Black Creatives and What is Cool.**

<p><b>Topic</b></p>	<p>Despite its maturity within the entertainment and media industries, the partnerships between the feature film and TV industries and the rich music catalogs within the recorded music, publishing and theatrical industries are rife with innovation as industry stalwarts and upstarts seek ways to rejuvenate business models and identify new sources of revenue and profit. In this session, we will review the state of the music industry, recent news and trends, areas of opportunity for business development, and the types of activities requiring business development acumen and expertise.</p>
<p><b>Readings</b></p>	<p>The viewing of Billie, the Billie Holiday documentary will be required for a class discussion along with developing a case study on the partnership between the film, music, and social media industries.</p> <p><b>Rosie: Investigating a Crime at the Heart of the Music Industry</b>  <a href="https://open.spotify.com/episode/5MH2iwwfjXUnifRdvTbXG1q?si=IIA6HNvSSEOBaw8_VGY67w">https://open.spotify.com/episode/5MH2iwwfjXUnifRdvTbXG1q?si=IIA6HNvSSEOBaw8_VGY67w</a></p> <p><b>Black TikTok Creators Refuse To Be The Latest Black Artists Erased From Their Art</b>  <a href="https://www.msnbc.com/opinion/black-tiktok-creators-refuse-be-latest-black-artists-erased-their-n1273429">https://www.msnbc.com/opinion/black-tiktok-creators-refuse-be-latest-black-artists-erased-their-n1273429</a></p>

		<p><b>TikTok And The Evolution of Digital Blackface</b>  <a href="https://www.wired.com/story/tiktok-evolution-digital-blackface/">https://www.wired.com/story/tiktok-evolution-digital-blackface/</a></p> <p><b>Black TikTok Creators Are On Strike To Protest A Lack Of Credit For Their Work</b>  <a href="https://www.npr.org/2021/07/01/1011899328/black-tiktok-creators-are-on-strike-to-protest-a-lack-of-credit-for-their-work">https://www.npr.org/2021/07/01/1011899328/black-tiktok-creators-are-on-strike-to-protest-a-lack-of-credit-for-their-work</a></p> <p><b>Black Twitter: What Is It's Future</b>  <a href="https://theconversation.com/black-twitthers-expected-demise-would-make-it-harder-to-publicize-police-brutality-and-discuss-racism-195146">https://theconversation.com/black-twitthers-expected-demise-would-make-it-harder-to-publicize-police-brutality-and-discuss-racism-195146</a></p>
	<p><b>Writing assignment #2</b></p>	<p>Identify an important development or issue that has occurred in the last 2 years that has affected the entertainment industry. This should be a different topic than the one you chose for Assignment #1 and should be related in some way to the areas you hope to go into as a job: Unscripted, Music, Film, TV, Agency, Research, Video Games, etc. The issue can be either positive or negative but should have some significance. Although Covid-19 is the single biggest development that has occurred in the last 2 years, please be more specific about an aspect of the industry. For example, it's not just that Covid has occurred but rather that the topic has occurred due to Covid, etc.</p> <p>Include the following:</p> <ul style="list-style-type: none"> <li>● 1-inch margins</li> <li>● 12-point Arial or Times New Roman font</li> <li>● Double-Spaced</li> <li>● Word Count: Approximately 750 words (about 3 pages double-spaced) to approximately 1000 words (about 4 pages double-spaced)</li> <li>● Include Name, Assignment, Topic and Date in the Header section</li> </ul> <p>Focus of the paper:</p> <ul style="list-style-type: none"> <li>● In one-sentence explain what you hope to do in the entertainment industry</li> <li>● Describe the development, timeframe and outcome</li> <li>● Describe which corporate functions were involved in identifying the opportunity and planning and executing the business development activities. Remember this could have resulted in either a positive or a negative for the industry or consumers.</li> <li>● Explain why you believe the event is important including how it has or may affect the industry</li> <li>● Who are the key players?</li> <li>● What is the history of this issue?</li> <li>● What is the key point of view that affected the outcome?</li> <li>● What do you imagine will be the ramifications of said industry in future years?</li> </ul> <p>This written assignment will be graded based on the quality of the response to the prompt. Higher grades will be given for assignments that provide or indicate:</p> <ul style="list-style-type: none"> <li>● <b>Detailed Knowledge (Accuracy &amp; Specificity):</b> Who? What? When? Where?</li> </ul>

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<p><b>Class 3: What Is In An Idea AND Consumer Consumption: Streaming Business Strategies – The problem with Twitter and Quibi</b></p>		
	<p><b>Topic</b></p>	<p>Perhaps no other innovation has shaken the entertainment and media industries in the past 50 years more than the advent of the Internet and bandwidth speeds that enable the consumption of content digitally. In this session, we will look at creating an entertainment event from an idea, what are the wins and the unforeseeable pitfalls. Also, the class will discuss consumer consumption of content, during the pandemic with Quibi, its business model and strategies, etc., in such a short period of time; especially when it was helmed by experienced, Fortune 500 CEOs with capital that most entrepreneurs wish they had.</p> <p>We will also look at the recent acquisition of X formerly Twitter by Elon Musk and discuss its current status and how it is drastically affecting Tesla.</p>
	<p><b>Required Readings</b></p>	<p><b>Quibi: What Went Wrong?</b>  <a href="https://www.bloomberg.com/news/features/2020-11-11/what-went-wrong-at-quibi-jeffrey-katzenberg-meg-whitman-and-self-sabotage">https://www.bloomberg.com/news/features/2020-11-11/what-went-wrong-at-quibi-jeffrey-katzenberg-meg-whitman-and-self-sabotage</a></p> <p><b>Quibi: Shutting Down</b>  <a href="https://www.cnet.com/news/quibi-shutting-down-what-is-shows-golden-arm-stock-meg-whitman-jeffrey-katzenberg/">https://www.cnet.com/news/quibi-shutting-down-what-is-shows-golden-arm-stock-meg-whitman-jeffrey-katzenberg/</a></p> <p><b>Twitter Under Elon Musk:</b>  <a href="https://www.thewrap.com/elon-musk-twitter-ownership/?utm_source=newsletter&amp;utm_medium=email&amp;utm_campaign=breaking_news_7161909#">https://www.thewrap.com/elon-musk-twitter-ownership/?utm_source=newsletter&amp;utm_medium=email&amp;utm_campaign=breaking_news_7161909#</a></p> <p><b>Musk’s Ultimatum to Twitter Employees</b>  <a href="https://www.thewrap.com/elon-musk-twitter-employee-ultimatum-hardcore-memo/?utm_source=newsletter&amp;utm_medium=email&amp;utm_campaign=breaking_news_7173972">https://www.thewrap.com/elon-musk-twitter-employee-ultimatum-hardcore-memo/?utm_source=newsletter&amp;utm_medium=email&amp;utm_campaign=breaking_news_7173972</a></p> <p><b>Live Streaming’s Impact on Consumer Behavior:</b></p>

<https://ngage.ai/blog/live-streaming-impact-on-consumer-behaviour/>

#### Class 4: Corporate Strategy: Mergers or Acquisitions

**Topic**  
Entertainment industries are always looking for “the next best thing” in artistry, musicianship, and technology. With such platforms as Techstars, an American seed accelerator, who operates as a global platform for investment and innovation, entertainment companies are welcoming such platforms to assist in finding new ways of growing their businesses. In this session, we will discuss corporate strategy regarding mergers or acquisitions and the analysis used to determine who to acquire or invest in.

**Required Readings**

**Deal Making in 2022**  
<https://www.nytimes.com/2022/12/30/business/dealbook/deal-making-in-2022.html>

**Articles on Magic Leap**  
<https://www.nytimes.com/2022/12/30/business/dealbook/deal-making-in-2022.html>

**Mark Zuckerberg’s Metaverse**  
<https://www.fastcompany.com/90798470/mark-zuckerberg-might-have-already-doomed-his-metaverse-but-neal-stephensons-vision-is-very-much-alive>

**Magic Leap Funding Augmented Reality**  
<https://variety.com/2017/digital/news/magic-leap-502-million-funding-augmented-reality-1202592549/>

**Disney and Augmented Reality**  
<https://techcrunch.com/2022/09/08/disney-plus-new-ar-short-film-starring-brie-larson/>

**Blizzard - What is Going On?**  
<https://gamerant.com/activision-blizzard-microsoft-merger-complete-june-2023/>

#### Class 5 & 6: Student Final Presentations

**Final Presentation**  
The final class will include a simulation of a real-world business development environment where students will demonstrate the concepts and skills they have learned and acquired in class.

Each student will identify a business development opportunity, for any aspect in the entertainment and media industry, and create a proposal to address it. Within the classroom setting, each student will have a total of 10 minutes to present a business plan as if they are the person

		<p>responsible for the proposal - or selling the proposal - to the rest of the class, including a panel of students who will act as judges (or, as the case may be, “funders,” “investors” or “approvers”). The judges will have 2 minutes to ask questions and follow-up with the presenter. Students are encouraged to participate in a rotation as a judge to earn their participation grades for the session.</p> <ul style="list-style-type: none"> <li>● Your presentation must include a review of the business opportunity, and your proposal to address it, in PowerPoint (no more than 5 slides, not including cover and agenda) <ul style="list-style-type: none"> <li>○ Outline the opportunity, with details such as market size and growth rate</li> <li>○ Explain why you believe the opportunity is important, including its alignment with the company’s strategy and implications for future opportunities.</li> <li>○ Propose a strategy for addressing the opportunity</li> <li>○ Describe which corporate functions are necessary for planning</li> <li>○ Identify how much money you need to accomplish the goal</li> <li>○ Describe the potential or likely return on investment (or other ancillary benefits) -Seems important</li> <li>○ Include a timeline/schedule for key events and milestones</li> <li>○ The presentation does not have to be tied to assignments 1 or assignment 2.</li> </ul> </li> <li>● In addition to presenting your proposal in class, your PowerPoint presentation must be sent to Michele Smith and Mary Ryan by Monday, February 12, two days before the 5th class along with a 1-paragraph summary that includes a title and the student’s name.</li> </ul>
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<p><b>Plagiarism and cheating notice*</b></p>	<p>Plagiarism and other forms of academic misrepresentation are viewed as extremely serious matters. Misrepresentation of another’s work as one’s own is widely recognized as among the most serious violations. The violation is clearly flagrant when it occurs as plagiarism on a required paper or a cheating on an examination, including take-home as well as in-class examinations. The punishment for such offenses can involve expulsion from the MEIM Program and Heinz School.</p> <p>Cheating includes, but is not limited to:</p> <ol style="list-style-type: none"> <li>1. Plagiarism (explained below);</li> <li>2. Submission of work that is not the student’s own;</li> <li>3. Submission or use of falsified data;</li> <li>4. Unauthorized access to an exam or assignment;</li> <li>5. Use of a stand-in for an exam;</li> <li>6. Use of unauthorized material in the preparation of an assignment or during an examination;</li> <li>7. Supplying or communicating unauthorized information to another student for use in an assignment or exam;</li> <li>8. Unauthorized collaboration on an assignment. Collaboration must be explicitly permitted by an instructor for it to be considered authorized.</li> <li>9. Submission of the same work for credit in more than one course.</li> </ol> <p>Plagiarism is the failure to indicate the source of work either with quotation marks or footnotes. The source can be a phrase, a graphic element, a proof, specific language, or an idea derived from the</p>
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	<p>work of another person. Note that material on the web is another person’s work and is therefore equally subject to the rules on plagiarism and cheating as any other source material.</p>
	<p><b>You may not submit any written work generated by an AI program, especially as your own. All assignments should be your own original work, created for this class. Any use of AI will result in academic disciplinary action against the student.</b></p>
	<p><b>Cheating and/or plagiarism on an essay assignment will result in a failing grade (0 points) for that assignment.</b> The essay in which the cheating occurs will <i>not</i> be excluded from the offending student’s assignments included in grade calculations; the points for that essay zero (0) will be factored into the grade.</p> <p>Furthermore, the cheating student’s final grade will be reduced one full letter grade. A cheating student’s final grade will be impacted significantly. In addition, cases of cheating and plagiarism will be submitted to and reviewed by the Dean’s Office; more severe penalties may be imposed, <i>up to and including expulsion from the Heinz School.</i></p>
	<p><i>Academic Dishonesty:</i> Students are expected to maintain the highest ethical standards inside and outside the classroom. Cheating on exams and term papers (i.e. plagiarism and unauthorized collaboration) is obviously discouraged and will be treated appropriately. The usual penalty for violations is a failing grade for the particular assignment in question; however, in some instances, such actions may result in a failing grade for the course.</p>