

**Master of Information Systems Management - BIDA  
 Accelerated Master's Program**

| <b>Eligibility</b>   |  |
|----------------------|--|
| Academic requirement | <ul style="list-style-type: none"> <li>• Chatham undergraduate students</li> <li>• Strong academic background</li> <li>• Most undergraduate requirements completed</li> </ul>  |
| Apply Junior Year    | To be eligible for the AMP Program, candidates must apply their junior year and will begin their senior year. (Chatham students will cross register for coursework at Heinz their senior year – 24 units (maximum) each semester, and will become a fully enrolled CMU student the following year) |

| <b>Standard Application Materials</b>          |                             |  |
|--|-----------------------------|--|
| 1.   | Application Deadline        | January 10 <sup>th</sup> , 11:55pm   |
| 2.   | Application                 | Apply online: <a href="https://apply.heinz.cmu.edu/apply/">https://apply.heinz.cmu.edu/apply/</a>  |
| 3.   | 2 Letters of Recommendation | At least one (1) of your recommenders should be from Chatham faculty and one (1) should know you in a professional setting (full-time employment, internship, part-time employment, research, non-academic extracurricular activity, etc.) You may opt to have up to three (3) recommendations submitted in support of your application. |
| 4.   | Official Transcript(s)      | Your official Chatham transcript must be delivered to the Heinz College. If applicable, an unofficial transcript from all other colleges/ universities attended, regardless of whether a degree was obtained, should be uploaded to the online application system.   |
| 5.   | Statement of Purpose        | An essay describing your interest in this field and how your experience and proposed study will help you reach your career goals   |
| 6.   | Resume                      | A current resume with your education information, work experience (including internships and hourly positions) and extracurricular information   |
| 7.   | GRE/GMAT                    | Either the GRE or GMAT exam is required of all Chatham AMP applicants  |
| 8.   | Signed AMP Form             | Completed <b>Undergraduate Course Requirements form (AMP form)</b> with advisor's signature  |
| 9.   | Required Interview          | <b>Interviews are required.</b> You must Contact the Admissions Office by phone to schedule your interview. Schedule as soon as possible. (Please plan to have your interview completed <i>before winter break</i> – schedule ahead!) Call 412.268.2164  |
| <b>Chatham AMP Specific Admission Policies</b> |                             |  |
| 10.  | Bachelor's Degree           | The completed bachelor's degree requirement is waived for AMP applicants   |

| <b>MISM-BIDA Degree Requirements</b>        |   |
|---|---|
| Units required                              | 162 units are required to complete the MISM-BIDA program  |
| Undergrad units toward the MISM-BIDA degree | Up to 24 units of undergraduate classes completed while enrolled in the MISM-BIDA program may be transferred and counted toward the required 162 units. Courses should be upper division and relevant to the content of the MISM-BIDA degree. A <b>grade of B or better</b> must be earned in order to count the units toward the MISM-BIDA degree. |
| Units remaining                             | At least 138 MISM-BIDA units of coursework would remain to be completed<br>Some MISM-BIDA courses may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.  |
| Prerequisite Coursework                     | At least 1 college level programming course must be successfully completed prior to enrolling in the program (first semester of AMP program). Prerequisite course grades should be a "B" or higher.   |
| Internship                                  | Successful completion of an approved summer internship  |

| <b>Financial Aid Information</b>   |  |
|--|--|
| Financial aid for your senior year (first year at Heinz) will continue as it has in prior years  |  |
| Undergraduate students do not qualify for Heinz MISM-BIDA financial aid  |  |
| Students <u>will</u> qualify for aid in the final two semesters of the MISM-BIDA - AMP (after having <b>completed</b> a Bachelor's degree) |  |
| Financial Aid contact: David Eber, <a href="mailto:deber@andrew.cmu.edu">deber@andrew.cmu.edu</a>  |  |

### Sample Schedule

|                      | Fall Semester                                  | Units     | Spring Semester                              | Units     | Summer     |
|----------------------|--|-----------|--|-----------|------------|
| Year 1 (Senior Year) | <i>Undergraduate Coursework*</i>               | 12        | <i>Undergraduate Coursework*</i>             | 12        | Internship |
|                      | Object-Oriented Programming in Java - 95712    | 12        | Machine Learning for Problem Solving - 95828 | 12        |            |
|                      | Database Management - 95703                    | 12        | Economic Analysis – 95710                    | 6         |            |
|                      | Data Focused Python – 95888                    | 6         | Professional Speaking Skills - 95718         | 6         |            |
|                      | Statistics - 95796                             | 6         | Writing for ISM – 95717                      | 6         |            |
|                      | <b>Total Heinz Units**</b>                     | <b>48</b> | <b>Total Heinz Units**</b>                   | <b>42</b> |            |
| Year 2 (Grad Year)   | Organizational Design & Implementation - 94700 | 6         | Data Analytics Capstone Project – 95720      | 18        |            |
|                      | Distributed Systems - 95702                    | 12        | Digital Transformation – 95722               | 6         |            |
|                      | Advanced Business Analytics - 95866            | 6         | Accounting and Finance Foundations - 95719   | 6         |            |
|                      | Unstructured Data Analytics - 95865            | 6         | Decision Making Under Uncertainty – 95760    | 6         |            |
|                      | Applied Econometrics I - 94834                 | 6         |  |           |            |
|                      |  |           |  |           |            |
|                      | <b>Total</b>                                   | <b>36</b> | <b>Total</b>                                 | <b>36</b> |            |

\* Relevant Undergrad Coursework can be counted toward the MISB-BIDA degree. You should discuss this with the MISB-BIDA program office.

\*\*Some MISB-BIDA coursework may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.

#### Benefits

- You will complete two semesters of coursework as an integrated undergraduate-graduate student before graduating with a Bachelor's degree in May
- You will be able to complete an internship in the summer following your senior year
- Completing your internship prior to starting the final two semesters will allow you to have more work experience to discuss with recruiters visiting campus during the fall semester
- You will be eligible for MISB-BIDA financial aid in the final two semesters of the program (after having **completed** a Bachelor's degree)
- You may be able to exempt certain Heinz courses with units earned in undergraduate coursework which would give you more flexibility in course selection. The undergraduate courses that qualify you to exempt a Heinz course are reviewed each academic year.

#### Contact Information:

Sarah Collins ([scollin1@andrew.cmu.edu](mailto:scollin1@andrew.cmu.edu))  
 Assistant Director of Admissions  
 Hamburg Hall, Room 1101

Admissions Office – **To Schedule Required Interview**  
 Please call (412) 268 – 2164  
[hznadmit@andrew.cmu.edu](mailto:hznadmit@andrew.cmu.edu)

Sean Beggs ([sbeggs@andrew.cmu.edu](mailto:sbeggs@andrew.cmu.edu))  
 Director of MISB Program  
 Hamburg Hall, Room 1104

**Accelerated Master’s Program (AMP) Undergraduate Course Requirements Form**

**This form is required as part of the Application for admission.**

**\*\*\* Once completed and signed by your advisor – UPLOAD to your online Application for Admission \*\*\***

All students applying to the AMP must complete this form (with their advisor’s signature), listing their undergraduate degree requirements (specific courses that are required, electives AND any other credits required to complete their bachelor’s degree) that will be remaining prior to enrolling at Heinz College (at the start of the fall semester of their senior year).

Chatham University undergraduate students are eligible to apply for admission to the AMP only if the student will have the ability to enroll in the necessary number of graduate courses during their senior year:

- MISM-BIDA: 48 UNITS TOTAL MUST BE TAKEN THE FIRST YEAR (24 UNITS EACH SEMESTER)

Chatham University undergraduate students are eligible to “double count” certain undergraduate coursework towards their master’s degree requirements. The following applies to courses taken during their senior year, while enrolled in the AMP, with their master’s program director’s approval, and assuming an upper division course of grade B or higher:

- MISM-BIDA: 24 UNITS OR LESS

Student Name: \_\_\_\_\_

Student Undergraduate Major: \_\_\_\_\_

# of credits required to complete bachelor’s degree= \_\_\_\_\_

# of credits remaining (at the start of senior year) to graduate= \_\_\_\_\_

Please legibly list the remaining required courses you need to take in order to complete your undergraduate degree, what semester you plan to take them during your senior year, and how many units you will earn for each course:

Required Courses

| Course # | Course Title | Semester | # of Credits |
|----------|--------------|----------|--------------|
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|          |              |          |              |

Advisor Name: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\* Once completed and signed by your advisor – UPLOAD to your online Application for Admission \*\*\***