Master of Information Systems Management
Accelerated Master’s Program

Eligibility

| Academic requirement | • Chatham undergraduate students from ANY major  
|                      | • Strong academic background  
|                      | • Most undergraduate requirements completed |

Apply Junior Year  
To be eligible for the AMP Program, candidates must apply their junior year and will begin their senior year. (Chatham students will cross register for coursework at Heinz their senior year – 24 units (maximum) each semester, and will become a fully enrolled CMU student the following year)

Standard Application Materials

1. Application Deadline  
January 10th, 11:55pm

2. Application  
Apply online: https://app.applyyourself.com/?id=cmu-spp

3. 2 Letters of Recommendation  
At least one (1) of your recommenders should be from Chatham faculty and one (1) should know you in a professional setting (full-time employment, internship, part-time employment, research, non-academic extracurricular activity, etc.) You may opt to have up to three (3) recommendations submitted in support of your application.

4. Official Transcript(s)  
Your official Chatham transcript must be delivered to the Heinz College. If applicable, official transcript from all colleges or universities attended, regardless of whether credit or degree was obtained.

5. Statement of Purpose  
An essay describing your interest in this field and how your experience and proposed study will help you reach your career goals

6. Resume  
A current resume with your education information, work experience (including internships and hourly positions) and extracurricular information

7. GRE/GMAT  
Official GRE/GMAT test scores are required of ALL MISM AMP applicants

Additional AMP Application Requirements

8. Signed AMP Form  
Completed Undergraduate Course Requirements form (AMP form) with advisor’s signature; you may scan and upload the completed/signed form to the online application.

9. Required Interview  
Interviews are required. You must Contact the Admissions Office by phone to schedule your interview. Schedule as soon as possible. (Please plan to have your interview completed before winter break – schedule ahead!) Call 412.268.2164

10. Bachelor’s Degree Requirement  
The completed bachelor’s degree requirement is waived for AMP applicants

Financial Aid Information

Undergraduate students do not qualify for Heinz MSIM financial aid

Students will qualify for aid in the final two semesters of the MISM - AMP (after having completed a Bachelor’s degree)  
Financial Aid contact: David Eber, debe@andrew.cmu.edu

MISM Degree Requirements

<table>
<thead>
<tr>
<th>Units required</th>
<th>162 units are required to complete the MISM program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergrad units toward the MISM degree</td>
<td>Up to 24 units of undergraduate classes completed while enrolled in the MISM program may be transferred and counted toward the required 162 units. Courses should be upper division and relevant to the content of the MISM degree. A grade of B or better must be earned in order to count the units toward the MISM degree.</td>
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<tr>
<td>Units remaining</td>
<td>Students able to transfer the total 24 units will complete the remaining 138 MISM units</td>
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<tr>
<td>Prerequisite Coursework</td>
<td>At least 1 college level programming course must be successfully completed prior to enrolling in the program (first semester of AMP program). Prerequisite course grades should be a “B” or higher.</td>
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<tr>
<td>Internship</td>
<td>Successful completion of an approved summer internship</td>
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Sample Schedule

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<tr>
<th>Year 1 (Senior Year)</th>
<th>Fall Semester</th>
<th>Units</th>
<th>Spring Semester</th>
<th>Units</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Coursework</td>
<td>12</td>
<td>Undergraduate Coursework</td>
<td>12</td>
<td>Internship</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>36</td>
<td>Total</td>
<td>36</td>
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</table>

<table>
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<tr>
<th>Year 2 (Grad Year)</th>
<th>Year 2</th>
<th>Units</th>
<th>Year 2</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>Total</td>
<td>42</td>
<td>Total</td>
<td>48</td>
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</table>

* Some MISM courses may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.
** Chatham undergraduate coursework is depicted in units, not credits
** Chatham undergraduate students are limited to cross-registering for 24 CMU units each semester of their senior year

Benefits

- You will complete two semesters of coursework as an integrated undergraduate-graduate student before graduating with a Bachelor’s degree in May
- You will be able to complete an internship in the summer following your senior year
- Completing your internship prior to starting the final two semesters will allow you to have more work experience to discuss with recruiters visiting campus during the fall semester
- You will be eligible for MISM financial aid in the final two semesters of the program (after having completed a Bachelor’s degree)
- You may be able to exempt certain Heinz courses with units earned in undergraduate coursework which would give you more flexibility in course selection. The undergraduate courses that qualify you to exempt a Heinz course are reviewed each academic year.

Contact Information:

David Eber  debe@cmu.edu  Director of Admissions and Financial Aid
Hamburg Hall, Room 1101

Sean Beggs sbeggs@andrew.cmu.edu  Director of MISM Program
Hamburg Hall, Room 1116

Admissions Office – To Schedule Required Interview
Please call (412) 268 – 2164
hnzadmit@andrew.cmu.edu

Lynne Pastor lp23@andrew.cmu.edu  MISM AMP Faculty Advisor
Hamburg Hall, Room 1116
Accelerated Master’s Program (AMP) Undergraduate Course Requirements Form

This form is required as part of the Application for admission.

*** Once completed and signed by your advisor – UPLOAD to your online Application for Admission***

All students applying to the AMP must complete this form (with their advisor’s signature), listing their undergraduate degree requirements (specific courses that are required, electives AND any other credits required to complete their bachelor’s degree) that will be remaining prior to enrolling at Heinz College (at the start of the fall semester of their senior year).

Chatham University undergraduate students are eligible to apply for admission to the AMP only if the student will have the ability to enroll in the necessary number of graduate courses during their senior year:

- MISM: 48 UNITS TOTAL MUST BE TAKEN THE FIRST YEAR (24 UNITS EACH SEMESTER)

Chatham University undergraduate students are eligible to “double count” certain undergraduate coursework towards their master’s degree requirements. The following applies to courses taken during their senior year, while enrolled in the AMP, with their master’s program director’s approval, and assuming an upper division course of grade B or higher:

- MISM: 24 UNITS OR LESS

Student Name: ____________________________________________________________________________

Student Undergraduate Major: _______________________________________________________________

# of credits required to complete bachelor’s degree= _______________

# of credits remaining (at the start of senior year) to graduate= _______________

Please legibly list the remaining required courses you need to take in order to complete your undergraduate degree, what semester you plan to take them during your senior year, and how many units you will earn for each course:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Semester</th>
<th># of Credits</th>
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Advisor Name: ___________________________________________

Advisor Signature: ________________________________________ Date: __________________

*** Once completed and signed by your advisor – UPLOAD to your online Application for Admission***