

Master of Information Systems Management Accelerated Master's Program

Eligibility	
Academic requirement	<ul style="list-style-type: none"> Chatham undergraduate students Strong academic background Most undergraduate requirements completed
Apply Junior Year	To be eligible for the AMP Program, candidates must apply their junior year and will enroll their senior year. (Chatham students will cross register for coursework their senior year – 24 units each semester, and will become a fully enrolled CMU student the following year)

Standard Application Materials		
1.	Application Deadline	January 10 th , 11:55pm
2.	Application	Apply online: https://apply.heinz.cmu.edu/apply/
3.	2 Letters of Recommendation	At least one (1) of your recommenders should be from Chatham faculty and one (1) should know you in a professional setting (full-time employment, internship, part-time employment, research, non-academic extracurricular activity, etc.) You may opt to have up to three (3) recommendations submitted in support of your application.
4.	Official Transcript(s)	Your official Chatham transcript must be delivered to the Heinz College. If applicable, an unofficial transcript from all other colleges/ universities attended, regardless of whether a degree was obtained, should be uploaded to the online application system.
5.	Statement of Purpose	An essay describing your interest in this field and how your experience and proposed study will help you reach your career goals
6.	Resume	A current resume with your education information, work experience (including internships and hourly positions) and extracurricular information
7.	GRE/GMAT	Applicants are REQUIRED to submit GRE/GMAT scores or applicants can qualify for a waiver of the GRE/GMAT requirement by submitting following: Evidence of Prior Quantitative Coursework- At a minimum, applicants can demonstrate their preparedness by having earned an “A” or higher in a college-level, credit-bearing, Calculus class and Statistics class. Advanced Placement (AP) or International Baccalaureate (IB) Calculus and Statistics will satisfy this requirement if the course(s) appears on the undergraduate transcript as college credit. Only classes listed on the official undergraduate transcript or other official transcript(s) will be considered. For more information on the GRE/GMAT visit our website .
8.	Signed AMP Form	Completed Undergraduate Course Requirements form (AMP form) with advisor's signature
9.	Required Interview	Interviews are required. You must Contact the Admissions Office by phone to schedule your interview. Schedule as soon as possible. (Please plan to have your interview completed before winter break – schedule ahead!) Call 412.268.2164
Chatham AMP Specific Admission Policies		
10.	Bachelor's Degree	The completed bachelor's degree requirement is waived for AMP applicants

MISM Degree Requirements	
Units required	162 units are required to complete the MISM program
Undergrad units toward the MISM degree	Up to 24 units of undergraduate classes completed while enrolled in the MISM program may be transferred and counted toward the required 162 units. Courses should be upper division and relevant to the content of the MISM degree. A grade of B or better must be earned in order to count the units toward the MISM degree.
Units remaining	At least 138 MISM units of coursework would remain to be completed Some MISM courses may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.
Prerequisite Coursework	At least 1 college level programming course must be successfully completed prior to enrolling in the program (first semester of AMP program). Prerequisite course grades should be a “B” or higher.
Internship	Successful completion of an approved summer internship

Financial Aid Information
Financial aid for your senior year (first year at Heinz) will continue as it has in prior years
Undergraduate students do not qualify for Heinz MISM financial aid
Students <u>will</u> qualify for aid in the final two semesters of the MISM - AMP (after having completed a Bachelor's degree)
Financial Aid contact: David Eber, deber@andrew.cmu.edu

Schedule

Accelerated master's students are required to enroll in 24 units (equal to 2 full-semester classes) at Heinz College each semester of their senior year. Students will be required to complete a cross-registration form (PCHE) through Chatham University. Students will work with their Heinz College Program Director to determine which Heinz College courses to register for each semester.

Benefits

- You will complete two semesters of coursework as an integrated undergraduate-graduate student before graduating with a Bachelor's degree in May
- You will be able to complete an internship in the summer following your senior year
- Completing your internship prior to starting the final two semesters will allow you to have more work experience to discuss with recruiters visiting campus during the fall semester
- You will be eligible for MISM financial aid in the final two semesters of the program (after having **completed** a Bachelor's degree)
- You may be able to exempt certain Heinz courses with units earned in undergraduate coursework which would give you more flexibility in course selection. The undergraduate courses that qualify you to exempt a Heinz course are reviewed each academic year.

Contact Information:

David Danenberg (davidbd@cmu.edu)
Senior Associate Director of Admissions
Hamburg Hall, Room 1101

Admissions Office – **To Schedule Required Interview**
Please call (412) 268 – 2164
hznadmit@andrew.cmu.edu

Sean Beggs (sbeggs@andrew.cmu.edu)
Director of MISM Program
Hamburg Hall, Room 1104

Accelerated Master's Program (AMP) Undergraduate Course Requirements Form

This form is required as part of the Application for admission.

***** Once completed and signed by your advisor – UPLOAD to your online Application for Admission*****

All students applying to the AMP must complete this form (with their advisor's signature), listing their undergraduate degree requirements (specific courses that are required, electives AND any other credits required to complete their bachelor's degree) that will be remaining prior to enrolling at Heinz College (at the start of the fall semester of their senior year).

Chatham University undergraduate students are eligible to apply for admission to the AMP only if the student will have the ability to enroll in the necessary number of graduate courses during their senior year:

- **MISM: 48 UNITS TOTAL MUST BE TAKEN THE FIRST YEAR (24 UNITS EACH SEMESTER)**

Chatham University undergraduate students are eligible to "double count" certain undergraduate coursework towards their master's degree requirements. The following applies to courses taken during their senior year, while enrolled in the AMP, with their master's program director's approval, and assuming an upper division course of grade B or higher:

- **MISM: 24 UNITS OR LESS**

Student Name: _____

Student Undergraduate Major: _____

of credits required to complete bachelor's degree= _____

of credits remaining (at the start of senior year) to graduate= _____

Please legibly list the remaining required courses you need to take in order to complete your undergraduate degree, what semester you plan to take them during your senior year, and how many units you will earn for each course:

Required Courses

Course #	Course Title	Semester	# of Credits

Advisor Name: _____

Advisor Signature: _____ Date: _____

***** Once completed and signed by your advisor – UPLOAD to your online Application for Admission*****