Master of Science in Public Policy and Management
Accelerated Master’s Program

Eligibility

Academic requirement
• CMU undergraduate students from ANY major
• Strong academic background
• Most undergraduate requirements completed

Apply Junior Year
To be eligible for the AMP Program, candidates must apply their junior year and will enroll their senior year.

Required Application Materials

1. Application Deadline January 10th, 11:55pm
2. Application Apply online: https://apply.heinz.cmu.edu/apply/
3. 2 Letters of Recommendation At least one (1) of your recommenders should know you in a professional setting (full-time employment, internship, part-time employment, research, non-academic extracurricular activity, etc.) You may opt to have up to three (3) recommendations submitted in support of your application.
4. Official Transcript(s) Your official CMU transcript must be requested through the HUB and delivered to the Heinz College. If applicable, an unofficial transcript from all other colleges/universities attended, regardless of whether a degree was obtained, should be uploaded to the online application system.
5. Statement of Purpose & DC Essay An essay describing your interest in this field and how your experience and proposed study will help you achieve your career goals
6. Resume A current resume with your education information, work experience (including internships and hourly positions) and extracurricular information
7. Signed AMP Form Completed Undergraduate Course Requirements form (AMP form) with advisor’s signature
8. Required Interview Interviews are required. You must Contact the Admissions Office to schedule your interview. Schedule as soon as possible. (Please plan to have your interview completed before winter break – schedule ahead!) 412.268.2164 or hnzadmit@andrew.cmu.edu

CMU AMP Specific Admission Policies

9. GRE/GMAT The GRE/GMAT requirement is waived for CMU AMP applicants.
10. Bachelor’s Degree The completed bachelor’s degree requirement is waived for CMU AMP applicants.

MSPPM Degree Requirements

Units required 192 units are required to complete the MSPPM program
Undergrad units toward the MSPPM degree Up to 30 units of undergraduate classes completed while enrolled in the MSPPM program may be transferred and counted toward the required 192 units. Courses should be upper division and relevant to the content of the MSPPM degree. A grade of B or better must be earned in order to count the units toward the MSPPM degree.
Units remaining At least 162 MSPPM units of coursework would remain to be completed
Prerequisite Coursework Prerequisite coursework in college algebra and statistics must be successfully completed prior to enrolling in the program. Prerequisite course grades should be a “B” or higher. Students who do not meet these prerequisites may be required to complete the Quantitative Skills Summer Program (QSSP) the summer before your senior year, prior to enrolling in the MSPPM program
Internship Successful completion of an approved summer internship
Additional DC Track Requirements • DC Track students must complete 108 Heinz units total PRIOR to Year 2 of the program (can include up to 30 undergraduate units approved to count towards MSSPM requirements)
• Students must take part in the required first year fellowship search program
• Students must complete a second year Heinz Policy Fellowship in DC.

Financial Aid Information

Financial aid for your senior year (first year at Heinz) will continue as it has in prior years
Undergraduate students do not qualify for Heinz MSPPM financial aid
Students will qualify for aid in the final two semesters of the MSPPM-AMP (after having completed a Bachelor’s degree)
Financial Aid contact: David Eber, deber@andrew.cmu.edu
### Sample Schedule

<table>
<thead>
<tr>
<th>Fall – Senior Year</th>
<th>Units</th>
<th>Spring – Senior Year</th>
<th>Units</th>
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<tbody>
<tr>
<td>Remaining undergrad course requirements</td>
<td>varies</td>
<td>Remaining undergrad requirements</td>
<td>varies</td>
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**Relevant Undergrad units to transfer*** | Up to 12 | **Relevant Undergrad units to transfer*** | Up to 18 |
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<tr>
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<tbody>
<tr>
<td>Economic Analysis</td>
<td>12</td>
<td>Management Science I and II</td>
<td>12</td>
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<tr>
<td>Statistics</td>
<td>12</td>
<td>Financial Statements &amp; Analysis of Companies</td>
<td>6</td>
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<tr>
<td>Organizational Design &amp; Implementation</td>
<td>6</td>
<td>Policy and Politics</td>
<td>12</td>
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<td>Writing for Public Policy</td>
<td>6</td>
<td>Strategic Presentation Skills</td>
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<td>Database Management</td>
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**Total Heinz Units** | 54     **Total Heinz Units** | 54   |

**Summer between Senior and Fifth Year: Internship (required)**

<table>
<thead>
<tr>
<th>Fall - Fifth Year</th>
<th>Units</th>
<th>Spring - Fifth Year</th>
<th>Units</th>
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<tbody>
<tr>
<td>Heinz Policy Fellowship</td>
<td>Required</td>
<td>Heinz Policy Fellowship</td>
<td>Required</td>
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<td>Program Evaluation</td>
<td>12</td>
<td>Cost Benefit Analysis</td>
<td>6</td>
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<tr>
<td>How Ideas Become Policy</td>
<td>6</td>
<td>Data Visualization and Dashboards</td>
<td>6</td>
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<tr>
<td>Leadership/Management Workshop</td>
<td>6</td>
<td>Electives</td>
<td>6</td>
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<tr>
<td>Heinz Policy Fellowship Practicum</td>
<td>3</td>
<td>Systems Synthesis</td>
<td>12</td>
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<tr>
<td>Systems Synthesis Planning</td>
<td>3</td>
<td>IT Requirement</td>
<td>6</td>
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<tr>
<td>How Washington Works</td>
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<tr>
<td>Electives</td>
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**Total Units** | 48     **Total Units** | 36   |

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* Relevant Undergrad Coursework can be counted toward the MSPPM degree. You should discuss this with the MSPPM program office.

**Some MSPPM coursework may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.

**Benefits**

- You will complete two semesters of coursework as an integrated undergraduate-graduate student before graduating with a Bachelor’s degree in May.
- You will be able to complete an internship in the summer following your senior year. DC Track students also complete a Heinz Policy Fellowship in Washington DC in year 2 of the program.
- Completing your internship prior to starting the final two semesters will allow you to have more work experience to discuss with recruiters visiting campus during the fall semester.
- You will be eligible for MSPPM financial aid in the final two semesters of the program (after having completed a Bachelor’s degree).
- You may be able to exempt certain Heinz courses with units earned in undergraduate coursework which would give you more flexibility in course selection. The undergraduate courses that qualify you to exempt a Heinz course are reviewed each academic year.

**Contact Information:**

Carrie Rote ([crote@andrew.cmu.edu](mailto:crote@andrew.cmu.edu))  
Assistant Director of Admissions  
Hamburg Hall, Room 1101

Marie Coleman ([mcoleman@andrew.cmu.edu](mailto:mcoleman@andrew.cmu.edu))  
Executive Director, Heinz College in Washington DC  
Washington, DC Office

Admissions Office – To Schedule Interviews:
Please call (412) 268 – 2164 or email:  
[hnzadmit@andrew.cmu.edu](mailto:hnzadmit@andrew.cmu.edu)
Accelerated Master’s Program (AMP) Undergraduate Course Requirements Form

UPLOAD this form to your Application for admission.

All students applying to the AMP must complete this form (with their advisor’s signature), listing their undergraduate degree requirements (specific courses that are required, electives AND any other units required to complete their bachelor’s degree) that will be remaining prior to enrolling at Heinz College (at the start of the fall semester of their senior year).

Carnegie Mellon undergraduate students are eligible to apply for admission to the AMP only if the student will have the ability to enroll in the necessary number of graduate courses during their senior year:

- **MSPPM**: 84 UNITS OR MORE MUST BE TAKEN IN THE FIRST YEAR

Carnegie Mellon undergraduate students are eligible to “double count” certain undergraduate coursework towards their master’s degree requirements. The following applies to courses taken during their senior year, while enrolled in the AMP, with their master’s program director’s approval, and assuming an upper division course of grade B or higher:

- **MSPPM**: 36 UNITS OR LESS

Student Name: __________________________________________________________________________

Student Undergraduate Major: _______________________________________________________________

Please check one: Carnegie Mellon Undergraduate ___

# of units/credits required to complete bachelor’s degree= _______________

# of units/credits remaining (at the start of senior year) to graduate= _______________

Please legibly list the remaining required courses you need to take in order to complete your undergraduate degree, what semester you plan to take them during your senior year, and how many units/credits you will earn for each course:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title (semester to be taken)</th>
<th># of Units/Credits</th>
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Advisor Name: __________________________________________________

Advisor Signature: ___________________________ Date: ______________

*** Once completed by you and your advisor – UPLOAD to your online Application for Admission***