If you need to setup the requirement for Respondus lockdown browser and Respondus Monitor:

- In the Canvas site for your exam, select "Settings" from the available menu.



- Click on the "Navigation" tab at the top of the screen.

<u>Course Details</u> Sec	tion Navigation ps Feature Options	Course is Unpublished 🛇	<ul> <li>Share to Commons</li> <li>Student View</li> </ul>
Image:	Choose Image		í Course Statistics     í Course Calendar     f Conclude this Course     i Delete this Course
Name: Course Code:	2020 Exemption Exam Practice Test - Check Access 2020 Practice Test		1 Import Course Content
Blueprint Course:	No		🕹 Export Course Content
Time Zone:	Eastern Time (US & Canada) (		O Reset Course Content

- If Lockdown Browser is not enabled, find the "Lockdown Browser" tile, click on the 3 dots next to it and select "Enable". Make sure to hit "Save" at the bottom of the screen!

g and drop items to reorder them in the course navigati	ion.	60 Student View		
Home		ណ៍ Course Statistic	s	
Announcements	:	3 Course Calenda	r	
yllabus	:	☐ Conclude this C	ourse	
Iodules	:			
ssignments	:	<b> </b>	rse	
uizzes	:		Content	
rades	:	🕹 Export Course (	.↓. Export Course Content	
oom ameCoach	:	O Reset Course G	🕐 Reset Course Content	
Ims here to hide them from students. ;most pages will cause students who visit those pages to be redi ie home page.	rected to	Current Users	- content	
This page can't be disabled, only hidden	_	Students:	Non	
ockDown Browser Page disabled, won't appear in navigation	:	Teachers:	3	
rage asociea, won coppear in navigation		Teacher Reviewer:	Non	
CORM Page disabled, won't appear in navigation	:	TAs:	Non	
radescope Page disabled, won't appear in navigation	:	Assessment:	Non	
	:	Grader:	Non	
engage Page disabled, won't appear in navigation				
Cengage Page disabled, won't appear in navigation Dpen Learning Initiative (OLI) - C@CM ONLY Page disabled won't appear in navigation	:	Designers:	Nor	

- Once the Lockdown Browser is enabled, select "Lockdown Browser" from the left menu.

Home	Course Details Sections Navigation Apps Feature Options	Share to Commo	ns
Announcements		68 Student View	
Syllabus	Drag and drop items to reorder them in the course navigation.		
Modules Ø	Home	Course Statistics	
Assignments Ø	Announcements :	3 Course Calendar	
	Syllabus E	🔒 Conclude this Co	urse
LockDown Browser	Modules :		
	Assignments :	Delete this Cours	e
Zoom	Quizzes :	1 Import Course Co	ontent
New Cruck	LockDown Browser :	1	
NameCoach	Grades :	<ul> <li>Export Course Co</li> </ul>	ontent
Discussions Ø	Zoom :	O Reset Course Cor	ntent
People Ø	NameCoach :	A Validate Links in (	Contont
Pages Ø		or validate tinks in t	Lontent
Files Ø	Drag items here to hide them from students. Diabling most pages will cause students who visit those pages to be redirected to	vigation Int Users	
Outcomes Ø	the course home page.	Studente	None
Conferences Ø	Discussions : This page can't be disabled, only hidden	- i	-
Collaborations Ø	Piazza :	Teacners:	3
	SCORM	Teacher Reviewer:	None
Rubrics Ø	Page disabled, won't appear in navigation	TAs:	None
Settings	Gradescope : Page disabled, won't appear in navigation	Assessment:	None

- The landing page offers information and video tutorials. Select "Continue to Lockdown Browser".



- Select the drop-down menu next to your exam, and select "Settings".

Respondus LockDown Browser Dashboard About LockDown Browser 🖲								
New to Respondus Monitor proctoring?	See this <u>introductory video</u> and <u>Rapid Rollout Guide</u> . Additional resources are available from the Abou	it link above.						
Ouizzes 🔺	LockDown Browser	Respondus Monitor						
Practice Assessment	Not Required	Not Required						

Select "Require Respondus LockDown Browser for this exam". Selecting this option displays other options. By opening the "Advanced Settings" menu under the Lockdown Browser settings, you can enable other features like access to a specific external web domain. \*\*If your exam will use a calculator, please enable the calculator here.\*\*

in Browser Settings	
uire Respondus LockDown Browser for this examination LockDown Browser for this examination LockDown Browsers to view for the device the	
sword Settings	
anced Settings	
Lock students into the browser until exam is completed [explain]	
Allow students to take this exam with an iPad (using the "LockDown Browser" app from the Apple App Store) [explain]	
Allow access to specific external web domains [explain]	
	In Browser Settings Unite Respondus LockDown Browser for this exam Netwise Lock Down Browser for this exam Section Lock Down Browser to dow footback and seculity anced Settings Lock students into the browser until exam is completed [ <u>sociain</u> ] Allow students to take this exam with an iPad (using the *LockDown Browser* app from the Apple App Store) [ <u>exclain</u> ] Allow access to specific external web domains [ <u>sociain</u> ]

- Scroll down a bit further and select "Require Respondus Monitor for this exam". Then select "Save + Close" at the bottom of the screen.

۲	Require Respondus Monitor for this exam	Need Help?
Star	rtup Sequence	
T L	The Startup Sequence is the set of optional events that occur before a Monitor webcam session bi the items to be included in the Startup Sequence, and can edit the text unless it has been locked b	egins. You can choose by the administrator.
[	Webcam Check Preview	
1	Additional Instructions Preview Edit Text	
	Guidelines + Tips Preview	
	Student Photo Preview	
	Show ID Preview Edit Text	
	Environment Check Preview Edit Text	
ľ	Facial Detection Check Preview	
8 F	Facial Detection Options	
	Prevent students from starting the exam if face cannot be detected during Startup Sequence	. [ <u>explain]</u>
	Notify students during the exam if face cannot be detected (prompt for a fix) [explain]	
•	Advanced Settings	

- To verify that Respondus lockdown browser and Monitor have been set as required, select "Lockdown Browser" from the left menu again.

	Home		Course Details Sections	Navigation	Apps	Feature (	Options		Share to Comm	ons
	Announcements		Drag and drop items to reorder	them in the course	navigation				68 Student View	
	Modules	ø	Home						Course Statistic	5
	Assignments	ø	Announcements			:			Course Calenda	r
A			bus			:			Conclude this Co	ourse
	LockDown Brow	ser	A ments			:			🗊 Delete this Cour	se
	Zoom		Quizzes			:			1 Import Course C	ontent
	NameCoach		LockDown Browser			:			🕹 Export Course C	ontent
	Discussions	ø	Zoom			:			O Reset Course Co	intent
	People	ø	NameCoach			:				Content
	Files	ø	Drag items here to hide them for Disabling most pages will cause student the course home page.	om students. s who visit those pages	to be redirects	ed to		Edit Course Naviga	tion nt Users	
	Outcomes	ø	Discussions This page can't be disabled, on	ly hidden		:			Students:	None
	Collaborations	ø	Piazza Page disabled, won't appear in	navigation		:			Teacher Reviewer:	None
	Rubrics	ø	SCORM Page disabilad, won't appear in	navigation		:			TAs:	None
	Settings		Gradescope Page disabled, won't appear in	navigation		:			Assessment:	None

- You should now see "Required" under Lockdown Browser and Respondus Monitor next to your exam.



- Also, the title of your exam should have changed to now say "Requires Respondus Lockdown Browser + Webcam"

<ul> <li>Practice Assessment - Requires Respondus LockDown Browser + Webcam</li> <li>3 pts   3 Questions</li> </ul>	⊘ :

- When your exam is closed and you are ready to review students' exam attempts, select "Lockdown Browser" from the left menu.

Home		Course Details Se	ections Navigation	Apps	Feature Options		Share to Commo	ns
Announcements		Drag and drop items to n	eorder them in the course	navigation.			68 Student View	
Modules	ø	Home			7		Course Statistics	
Assignments	ø	Announcements					D Course Calendar	
		vilabus					Conclude this Con	urse
LockDown Brows	er	ssignments					Delete this Cours	se
Zoom		Quizzes					1 Import Course Co	onte
NameCoach		LockDown Brows	er				Export Course Co	onte
Discussions	ø	Grades					O Reset Course Cor	nter
People	ø	NameCoach						Con
Pages Files	ø ø	Drag items here to hide to Disabling most pages will cause the course home page.	them from students. estudents who visit those pages	to be redirected	to	Edit Course Navig	ation nt Users	
Conferences	ø	Discussions This page can't be disc	abled, only hidden				Students:	_
Collaborations	ø	Piazza Page disabled, won't a	appear in navigation				Teacher Reviewer:	-
Rubrics	ø	SCORM Page disabled, won't a	appear in navigation				TAs:	_
Settings		Gradescope	mean in equipation				Assessment:	_

- Select the drop-down menu next to your exam and choose "Class Results".

	Respondus LockDown Browser Dashboard	About LockDown Browser <b>()</b>	
	New to Respondus Monitor proctoring? See this introductory video and Rapid	Rollout Guide. Additional resources are	e available from the About link above.
	Quizzes 🔺	LockDown Browser	<b>Q</b> Respondus Monitor
	Practice Assessment - Requires Respondus LockDown Browser +     Webcam	Required	Required
4			

- Respondus Monitor will set videos as low, medium and high priority to review. Each exam attempt can be examined to review any flags that the system noted, to determine if the flags are in fact instances of academic integrity violations or false positives.